

## Section 1 :-

- 1). Liner for Possession : "Possession Assistance service lets you enjoy a hassel free taking in possession from developer while enjoying a tranquil work schedule availing better paybacks at the same time".
- 2). Liner for Marketings & Lettings : "Unveiling your property through the best ways possible and Providing Real estate guidance to satiate the customers".
- 3). Liner for Property Management : "To administer and to address any issue that arises within your property shall be our prior responsibility".
- 4). Liner for Interior : "Your home is the key to your happiness and peacefulness. Thus, Design every corner of it according to your own desires. "

Heading : *Property Management*

*Tagline : "Catering to Property Dreams across boundaries while reaping the benefits from the comfort of your couch"*

• **Possession** : Buying a property is easy but taking it's possession involves numerous works which is the ultimate challenge. However with our Possession Assistance Service you can be relaxed while taking in possession from developer. This Service helps people specially NRI's owning multiple assets to enjoy a stress-free life without any interruptions in their daily schedule just to run after the developer in India to take possession. If you are a NRI you don't have to compromise with your busy work schedule to reach in your property for the arrangement of works such as clearance of any dues or payments or clearance of stamp duty or registration fees because we at PropCare are here to take up all the responsibilities on your behalf. We not only take care of your dues and payments but also prepare the final documents as per the developers format, submit the final document to developer, physical snagging of the property is done, raise the snag list to the developer for rectification, closure of snag or final checking, hand over the keys, coordinate for registration of the property, final

registration and provide closure of service request. Along with this, we also provide our clients to access the dashboard and know the details regarding their property in a comprehensive manner. Thus we try our best to satisfy and reimburse our clients with the best possible services as we believe in sharing and maintaining a healthy and a happy relationship with all our clients.

• **Marketings & Lettings** : Property Marketing is the basic instrument to display your property and get the maximum exposure for it. We at myfollo (PropCare), ensures to create a positive outlook of your property and at the same time use numerous ways to market it.

We along with the responsibility of marketing your property also provides consultancy services in real estate especially in residential leasing and managing lease expiration, renewals and carrying out legal formalities, making everything easier and convenient for our clients.

• **Inspection** : Maintenance of property can be tough and unmanageable but we are here to help you out with your Property Management issue with our services including Inspection as well. We will make sure to create an accurate accountability of your property and to look after your requirements as reassuring you is our priority. We carry out inspection thoroughly and nearly about 3-4 times to check and address any issue so that the clients who will take up the property don't have to face any problem such as leakage, seepage, amenities which the client is looking for, etc on their arrival or after taking possession of the property. Also our clients can look and have an in-depth knowledge regarding the inspections and the reports of it by accessing the dashboard as we put up all the minute details in it for their information. Hence we believe in transparency to build confidence and certainty with our clients.

• **Property Management** : With property comes problems too. Property maintenance and Repairs includes absolute detection and resolution of the issues that arise such as plumbing, electrical, painting & pest issues and the list continues. With us you need not to worry. We at PropCare operation assure you to understand all issues related to maintenance and take adequate steps within a specific stipulated timescale.

## Section 2 :-

**About PropCare** : PropCare is a Professional Property Management Company imparting consultancy services in real estate matters maintaining core principles of transparency, efficiency and easy accessibility. The aim of PropCare is to provide trustworthy property

management services across the globe and lay out guidance to perform all the legal formalities.

PropCare put forward services including leasing and promising property management as well as maintenance facilities. PropCare also takes charge of all-inclusive happenings in your property and get hold of it using professional means/ways. PropCare believes in keeping the doors unlocked to benefit all.

We at PropCare, are of the opinion in maintaining long-standing healthy relationship while understanding all our client's requirements. We spare no effort to gratify our clients and make their dreams turn to reality.

### Section 3 :-

#### *Helping hand section :*

***Tagline : " Putting Customer's dreams above Profit or Loss".***

• ***Marketing & Lettings*** : In PropCare, we use various unique methods for marketing to ensure easy and quick leasing to reduce the vacancy cycle and provides a positive outlook of your property to fascinate a number of tenants. Some marketing strategies involved are : Professional photo shoot, Professional video, Social Media Platform (Like Facebook, Twitter, etc), Brochure and Website, etc.

With this we also provide Leasing and renting of property providing proper guidance regarding legal formalities and paper works. We try our best to build a healthy relationship with all our clients be it the owners or the tenants.

• ***Tenancy Management*** : We at PropCare aim at ensuring properties to be kept in a perfect condition by the tenants of the properties under management starting from collecting rents, doing chase ups for rentals, banking post dated cheques and pay necessary expenses and taxes along with making periodic reports to the owner for the tenant issues we do it all under tenancy management and also take care about check in and out by the tenants. Everything related to dealing with tenants and their management are operated by us at PropCare.

• ***Property Maintenance*** : Under this service comes the complete diagnosis and solution of problems in a home. Some of these maintenance issues include plumbing, electrical, seepage, etc.

We try our best to consult with the profiled professional vendors who comes up with several parameters that help in solving the issues caused and to further get smooth execution under the supervision of PropCare Operations we take care of all within a definite and stipulated timeline.

- **Value Added Service** : PropCare also provides you with value added services to provide our clients with all means of convenience from our part. Some value added service including reference for legal help, Reference for Property Insurance, Lease Documentation Assistance and Portfolio reporting are also provided by our company.

#### **Section 4 :-**

***The Expedition of PropCare : "All Property Solutions at your doorstep".***

#### **Section 5 :-**

***How it works*** : Joining hands with us is the easiest of all jobs. You can be a part of our family in just four steps. This four easy steps comprise of - 1). Online subscription to specific PropCare package, 2). Payment & Online contract signing, 3). Generation of property management schedule and 4). Access online Dashboard to view activities related to property.

**Section 6 :- Our Packages** : We at PropCare offer four types of packages namely- 1). 'Silver' which includes the Basic maintenance with INR 25,000 + 18% GST per annum or 1.04 Rs/ft + 18% GST per month ( whichever is higher), 2). 'Gold' including Basic Maintenance & Basic leasing assistance with INR 35,000 + 18% GST per annum or 1.45 Rs/ft + 18% GST per month, 3). 'Platinum' comprising of Full maintenance & Tenancy Management with INR 45,000 + 18% GST per annum or 1.87 Rs/ft + 18% GST per month, and 4). 'Comprehensive' including Full Maintenance & Tenancy Management + Personalized Services with INR 75,000 + 18% GST per annum or 3.12 Rs/ft + 18% GST per month.

#### **Section 7 :-**

***Overview of the Dashboard*** : We at PropCare Offer a highly ingenious personalised dashboard to update users on the way their properties are performing and update them on the status of any activity that takes part in the property. We try our best to maintain transparency with our clients for which this dashboard helps the clients to access and know the progress status of their property even through pictures and reports of their property. The dashboard offers

several details including the customer details, tenant details, activity, documents, services, interiors, create reports, download forms & data as well as request cheques. Hence you get an overall view of our entire work that is either going or has been already done. Now you can stay back at the comfort of your home and know about your property in the dashboard section. This feature forwarded by us at PropCare helps NRI to view every small details regarding their property and know the progress of their work in just few clicks making it highly accessible and easier for the clients.

\*\*\*\*\*

-----